

The iMailer™ QuickStart Page

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PLEASE NOTE: This page is provided as a convenience, and offers instructions – in brief – for performing the most basic and preliminary operations of iMailer. An iMailer Registration Code is required in order to complete the setup and to actually send messages from iMailer.

A detailed instruction manual, covering all aspects of setting up and using iMailer, is provided when you purchase an iMailer Registration Code. If you are new to iMailer, or wish to make use of other features of iMailer, we strongly recommend reading the iMailer Instruction Manual.

NOTE: iMailer is available with files for FileMaker Pro 5.x/6 (.fp5 type) or FileMaker Pro 7 (.fp7 type).

INSTALL, SETUP, and SEND FIRST iMailer MESSAGE in 5 MINUTES OR LESS

1. Install iMailer software on your Mac or PC, using the default install, which is titled "1. All-in-1 iMailer workstation". Set your FileMaker memory cache to 32MB.
2. Open the **iMailer folder**, then launch the **iMailer** file (.fp5 or .fp7, see above).
3. The **iMailer** file opens to the Setup Screen. Fill in the 3 required fields, shown with red overlay text and a red asterisk (*).
4. When the required fields are filled, click on the "Register" button that appears. Wait a few seconds.
5. The red message text (and a beep) should indicate a successful activation. If not, then re-check and edit your settings as needed, and try clicking the "Register" button again.
6. If the "Register" button disappears, click on the "Done" button. On the splash screen, click on the "Self-Test" button.
7. You may enter any of the optional fields (Subject, Message Text, Picture) or simply click on the "Send as iMail" button.
8. Check the inbox of the recipient's email program for this message.

SEND FIRST iMailer MESSAGE FROM YOUR FILE, 10 MINUTES LATER

9. Open the **1 SINGLE -Basic iMail samples** folder, and open the **1.0 Basic 1-Page iMail** file.
10. Change the name of our "Form to send" layout in the **1.0 Basic 1-Page iMail** file to match (exactly) the name of the layout you wish to use in your file for an iMail message. Close **1.0 Basic 1-Page iMail**.
11. In your file, in Layout Mode, define a new **blank layout**, named "iMailer fields" (exact spelling).
 - 11.1 Using the "Field" tool in the Status Area, add **ONLY** the recipient's email address field to this layout. This field's name and field type do not matter, and it can be a Related Field.
12. **[FileMaker Pro 7 ONLY]** In your file, pull down the File menu to Define, to File References... Click "New", then "Add File..." Locate and select the **iMailer.fp7** file, in the **iMailer folder**, hit "Open". **Be sure this new File Reference Name is exactly "iMailer"**, then hit "OK".

See page 22 of the iMailer Manual for more info about using FileMaker Pro 7 and File References.
13. Open ScriptMaker in your file, and click on the "Import..." button. Locate and select the **iMailer folder**, then open the **1 SINGLE -Basic iMail samples** folder, then select the **1.0 Basic 1-Page iMail.fp5** file, and hit "Open".
14. In the Import Scripts window, check **ONLY** the second item listed: the "1.0 Basic 1-page iMail" script, then hit "OK".
15. Select the just-added "1.0 Basic 1-page iMail ..." script, which will appear at the bottom of your defined scripts list, and hit "Edit..." Look for the two "Go To Layout" steps. Note that we have included a Comment step (in bold) above each of the two "Go To Layout" steps, to help you determine which of your layouts is expected for those two steps.
 - 15.1. If you see "unknown" in the **first** "Go To Layout" step, select that line, and then use the "Specify" menu (in the lower right) to select the layout that you wish to send as iMail.
 - 15.2. If you see "unknown" in the **second** "Go To Layout" step, select that line, and then use the "Specify" menu (in the lower right) to select the layout named "iMailer fields" (see #11, above).
16. Test the "1.0 Basic 1-page iMail..." script in your file. Check the bottom of the "Diagnostics" screen of the **iMailer** file ("sent successfully" or "error"?), then check your test recipient's inbox.